

Government of Tripura
Directorate of Kokborok & other Minority Languages
Office lane, Agartala, West Tripura.

Short Notice Inviting Quotation

1	Date of publishing the Notice inviting quotation	12.01.2024
2	Last date & time of submission of bid.	16.01.2024 (4 pm)
3	Date of opening of bid	16.01.2024 (5 pm)

Sealed quotations are invited from the experienced vendors/suppliers/ NGOs for supplying of Following food items –

SI No	Item Particulars	Quantity	Quoted rate (INR)
1	Bangwis of good quality prepared with raw rice (binni rice) measuring 100 gm and wrapping with “bangwi leaf” (lairu) and should contain Cashew nuts, Ghee, raisins & ginger etc	3000 nos.	
2	Freshly cooked Chicken Bhartha of 200 gm quantity prepared with coriander leaves, green chilli, chilli flakes, onion etc and packed in aluminum foil pouches along with disposable spoon.	2700 nos.	
3	Potato bhartha (Aloo bhartha) prepared with coriander leaves, green chilli & chilli flakes etc. (without onion)	300 nos	

Interested vendors /suppliers /NGOs can submit quotation in sealed envelopes addressed to the **Directorate of Kokborok & OML, Shiksha Bhavan, Agartala.**

Rate should be quoted both in figure & words according to the table given above. Sealed envelopes should have on its top written - “**QUOTATION FOR SUPPLYING FOOD ITEMS FOR KOKBOROK SAL - 2024**”.

General Terms and Condition

- a) Once the bidder/firm has submitted the quotation, it will be presumed that the bidder has read, understood and accepted all the terms and conditions stated in the short notice inviting quotation and agrees to comply with the same.
- b) The bidder/ firm shall be liable to comply with all the statutory requirements/norms issued by the Directorate of Kokborok & OML from time to time.
- c) Quoted rates shall be inclusive of **all charges/ taxes/levies/transportation charges** etc. including GST or other government taxes which if applicable will be paid as per prevailing rates. **No extra charges shall be paid under any circumstances apart from the quoted rates.**
- d) The filled quotation must be submitted to this office by the time and date specified in the tender form outlined in the quotation schedule. Any quotation/tender received after the scheduled date and time will be automatically rejected.
- e) The quotation incomplete in any form will be rejected out rightly.
- f) Any form of canvassing by the bidder with any officials shall render the tender/quotation liable to be rejected.
- g) The contract is **non-transferrable** in fully or partially to any third party or parties.

Special terms and condition relation to the Supply of “Bangwi and Bharta” -

- a) The freshly cooked “**Bangwi and Bharta**” duly packed in the cardboard box has to be delivered to the Rabindra Bhawan premises latest **by 8:00 am repeat by 8:00 am on the 19th January, 2024.**
- b) It will be the responsibility of the supplier to ensure that items supplied are of the good and standard quality and should be as per specifications mentioned in this notice inviting quotation.
- c) If the “**Bangwi and Bharta**” supplied is found to be not in conformity to the shape / size as per the required specification, the same will be rejected out rightly.
- d) If the quality of “Bangwi & Bharta” are found not up to the mark at the time of eating or any complaint is received from any person, the whole supply will be liable for rejection and it shall be replaced immediately at the risk and cost of the supplier.**
- e) No transportation charges, labour charges or any other charges in any form whatsoever will be paid.
- f) The Director, Directorate of Kokborok & OML reserves the right to withdraw /relax any of the terms and condition mentioned in this short of notice for quotation.
- g) Before selecting the bidder/supplier for supplying the aforesaid food items, a cooked sample of “**Bangwi and Bharta**” **will be tasted by the** 3-member committee, to examine whether the food items are palatable. The said committee will also examine the size and quality as per requirements, and validate the sample(s). Based on the validation made by the 3-member committee, the bidder/supplier will be finally selected.
- h) The supplier has to provide the Bangwi, foil pouch of Chicken Bharta/potato bharta & Orange packed in a cardboard packet. The cardboard packets will be provided to the vendor by the **Directorate of Kokborok & OML on 18-01-2024 at 4:00 pm** for packing the food items.
- i) The vendor must supply the 3000 nos. of packets of food items containing - **i. Bangwi; ii. Chicken Bharta; / Potato Bharta iii. Orange;** to the Directorate of Kokborok & OML by 8:00 am on 19th January, 2024 at Rabindra Bhavan, Agartala.

Penalty

After selection of the bidder/supplier, the supplier shall have to honour and comply the supply order and must ensure to deliver the food items within the stipulated date and time period. In case of non-compliance of the order, either in quality or in quantity or shape & size, a proportionate amount shall be deducted as penalty from the pending bills.

****No quotation will be accepted after 4 pm of 16-01-2024. The Estimated cost should not exceed Rs. 1,91,000.00 (Rupees One lakh Ninety-one thousand only).**

(S. Singh, TCS,)
Deputy Director
Head of Office
Kokborok & Other Minority Languages
Govt. of Tripura.