



GOVERNMENT OF TRIPURA
DIRECTORATE OF KOKBOROK & OTHER MINORITY LANGUAGES
EDUCATION DEPARTMENT

SHORT NOTICE INVITING QUOTATIONS

SL. NO.	MATTERS	DATE
1	Date of publishing the Notice inviting Quotation	29.11.2024
2	Last date & time of submission of Bid	02.12.2024 (4:00 PM)
3	Date of opening of Bid	02.12.2024 (5:00 PM)

Short Notice Inviting Quotation in sealed cover is invited on behalf of the Directorate of Kokborok & OML from a bonafide supplier/vendor for supplying cooked **Refreshment (Lunch/Dinner)** as per specification and terms and conditions stipulated below:

ITEM SPECIFICATIONS

Sl. No. – 1 Chicken Meal.

Item Description					
1. Fried Rice/ Plain Rice	2. Dal	3. Bhaja (Beguni / Kumuri & Aloo Jhuri)	4. Mixed Vegetable (With Paneer)		5. Fish Curry (Local Fish will be preferred)
6. Chicken Curry	7. Papad	8. Green Salad	9. Fruit Chutney	10. Gulab Jamun / Rasgulla	11. Water (500ml)

Sl. No. – 2 Fish Meal

Item Description					
1. Fried Rice/ Plain Rice	2. Dal	3. Bhaja (Beguni / Kumuri & Aloo Jhuri)	4. Mixed Vegetable (With Paneer)		5. Paneer Butter Masala (or any other suitable Veg. item)
6. Fish Curry (Local Fish only)	7. Papad	8. Green Salad	9. Fruit Chutney	10. Gulab Jamun /Rasgulla	11. Water (500ml)

Sl. No. – 3 Indigenous Item

Item Description					
1. Plain Rice	2. Godok/ Chakhwi	3. Chicken Bharta	4. Bhaja (Beguni / Kumuri & Aloo Jhuri)		5. Fish Curry (Local Fish only)
6. Pork	7. Papad	8. Green Salad	9. Fruit Chutney	10. GulabJamun/ Rasgulla	11. Water (500ml)

Sl. No. – 4 Veg Item

Item Description					
1. Fried Rice/ Plain Rice	2. Dal	3. Bhaja (Beguni / Kumuri & Aloo Jhuri)	4. Mixed Vegetable (With Paneer)		5. Paneer Butter Masala (or any other suitable Veg. item)
6. Kofta / Jackfruit Curry	7. Papad	8. Green Salad	9. Fruit Chutney	10. Gulab Jamun/ Rasgulla	11. Water (500ml)

Rate should be quoted both in figure & words according to the table given above. Sealed envelopes should have on its top written – “Refreshment (Lunch/Dinner)”

GENERAL TERMS & CONDITIONS

1. Quoted rate shall be inclusive of all **charges/taxes / levies/transportation charges etc.** including GST or other government taxes which if applicable will be paid as per prevailing rates. **No extra charges shall be paid under any circumstances apart from the quoted rates.**
2. The rate quoted should include delivery of the cooked items to the venue where the Workshop/Seminar is conducted (basically within the Agartala city area_
3. The packaged water mentioned in the item specification should be any one of the following brands: Bailey/Bisleri/Aquafina/Tata Copper, etc.
4. Once the bidder/supplier has submitted the quotation, it will be presumed that the bidder has read, understood, and accepted all the terms and conditions stated in the short notice inviting quotation and agrees to comply with them.
5. The filled quotation must be submitted to this office by the time and date specified in the tender from outlined in the quotation schedule. Any quotation/tender received after the scheduled date & time will be automatically rejected.
6. Quoted rate will be separate for all the specified set of items as mentioned in Sl. 1 to Sl. 4
7. The incomplete quotation submitted will be rejected outrightly.
8. Any form of canvassing by the Bidder with any officials shall render the tender/quotation liable to be rejected.
9. **The contract is non-transferrable fully or partially to any third party or parties.**
10. Failing to complete the tasks in due date & time will lead to the termination of the whole contract.

PENALTY: After the bidder/supplier is selected, the supplier must honour/comply with the supply order within the stipulated date and period. In case of non-compliance with the order, either in quality, quantity, or shape and size, a proportionate amount shall be deducted as a penalty from the bills.

(S. Singh, TCS)
Deputy Director
Head of Office
Kokborok & Other Minority Languages
Govt. of Tripura.