



**GOVERNMENT OF TRIPURA**  
**DIRECTORATE OF KOKBOROK & OTHER MINORITY LANGUAGES**  
**EDUCATION DEPARTMENT, AGARTALA.**

**SHORT NOTICE INVITING TENDER**

SL. NO.	PARTICULARS	DATE
1	Date of publishing the Notice inviting Tender	27.01.2025
2	Last date & time of submission of Bid	01.02.2025 (4:00 PM)
3	Date of opening of Bid	01.02.2025 (5:00 PM)
4	Estimated cost of the work	<b>Rs. 45,000/-</b>
5	Delivery to be made within	by 07-02-2025 (4:00 PM)
6	Earnest Money Deposit	Rs. 1500/-
7	Tender fee	Rs. 500/-

Short Notice Inviting Quotation in sealed cover is invited on behalf of the Directorate of Kokborok & OML from a bonafide Vendor for “**Supply of Webcam**” of the Directorate of Kokborok & OML for the purpose the **Online Kokborok Learning Course** classroom located in the ground floor of Shiksha Bhawan, Agartala as per specification and terms and condition stipulated below:-

**PRODUCT SPECIFICATIONS:**

PTZ Camera for RP series IFP	
Sensor	4K UHD
Effective Pixels	16:9, 8.29MP
Field of view	120°(D)/110°(H)/70°(V)
Resolution	4K@30fps, 1080p@60 fps, 720p@60 fps
Zoom	Digital: 4x
Pan   Tilt	Digital
Focus	Fixed
Lens type	Glass
Low loght performance	0.01Lux
Auto framing	Yes
Voice tracking	Yes
DNR	2D & 3D DNR
SNR	>45dB
Audio	
Microphone	Omni-directional mics x 4
Pickup range	Up to 8m
Active noise cancellation	Yes
AGC (auto gain control)	Yes
Video	
Output	USB2.0 Type-C
Compression format	H.264, H.265, MJPEG, YUY2
Power supply	

Input voltage	DC 5V
Input Current	1A (max)
Power consumption	5W (max)
Compatibility	
Operation systems	Windows 7 (1080P/720P), Windows 8.1, Windows 10, Windows 11, macOS™ 10 and higher, Linux (UVC), Chrome™ OS Version 29.0.1547.70 and higher
USB	Plug and play
Certification	
	Zoom™ Certified
Auto Framing	AI Auto Framing
	AI-Powered (Auto Framing, Voice Tracking5 Active Noise Cancellation)
	Built-in-4-microphone Array
Sensor	Sony image sensor
Warranty and Service	2 years onsite.

### TERMS & CONDITIONS

1. **Authorization from OEM:** The bidder should submit a genuine BID-specific Authorization (MAF) from the OEM, which will be cross-checked with the OEM's end.
2. **Incorporation Certificate:-** OEM should submit a minimum 10 years incorporation Certificate
3. **Performance Certificate:** - Bidder shall submit at least two or three satisfactory Work Completion Certificates / Letter of such nature of Work received from Govt of Tripura.
4. **Support Matrix:-** Bidder should submit a support matrix ( Authorized local service station ) by OEM for better after-sale support to the End Customer during the warranty period.
5. **Experience:-** Seller should submit valid documents of such nature of work with other govt. dept under the Govt. Of Tripura
6. **OEM Turnover:-** OEM should submit a minimum 20 Cr. Average Turnover for the last three consecutive years. UDIN Number & Membership no should be mentioned in the authentic declaration
7. **Warranty:-** Bidder should submit the 02 Yrs warranty Certificate which was issued by respective OEM Only.
8. **Catalogues:-** Bidder should submit the Original Manufacturer brochure & specifications should match 100% with the required item.
9. **Delay in Delivery:-** The Delay Delivery Charge will be 5% of the contract value per month & it will imposed after the due period.
10. **Compliance & Certification:** - Compliance should be in OEM Letter Head & Bidder should submit the ISO 9001 & 27001 Certification
11. MsMe Bidder will be exempted from any Tender fee and EMD money as per Govt. Circular

Interested vendors/suppliers can submit tender in sealed envelopes addressed to the Directorate of Kokborok & OML, Shiksha Bhavan Agartala.

The rate should be quoted both in figures & words according to the table given above. Sealed envelopes should have on their top written - **“Supply of Webcam”**.

**GENERAL TERMS & CONDITIONS**

1. Once the Vendor / supplier has submitted the tender, it will be presumed that the bidder has read, understood & excepted all the terms & conditions stated in the short notice inviting tender & agrees to comply with the same.
2. Once the Vendor / supplier shall be liable to comply with all the statutory requirements / norms issued by the Directorate of Kokborok & OML from time to time.
3. Quoted rate shall be inclusive of all **charges / taxes / levies / transportation charges etc.** including GST or other government taxes which if applicable will be paid as per prevailing rates. **No extra charges shall be paid under any circumstances apart from the quoted rates.**
4. The filled quotation must be submitted to this office by the time and date specified in the tender from outlined in the tender schedule. Any tender received after the scheduled date & time will be automatically rejected.
5. The Tender incomplete in any form will be rejected outrightly.
6. Any form of canvassing by the Bidder with any officials shall render the tender liable to be rejected.
7. The contract is non-transferrable in fully or partially to any third party or parties.
8. All the works are required to be completed by **04:00 pm, 07.02.2025.**
9. Failing to complete the tasks by due date & time will lead to the termination of the whole contract.
10. Earnest Money Deposit (EMD) of Rs. 1500/- (Rupees One thousand five hundred only) in the form of a Demand Draft in favour of **“The DDO, Directorate of Kokborok & Other Minority Languages”** payable at Agartala to be submitted along with the bid.
11. Tender Fee of Rs 500/- (five hundred only) in the form of Cheque/demand draft in favour of **“The DDO, Directorate of Kokborok & Other Minority Languages”** to be submitted along with the bid

**PENALTY:** After the selection of the bidder/supplier the supplier shall have to honour/comply with the supply order within the stipulated date & period. In case of non-compliance with the order, either in quality quantity or shape & size, a proportionate amount shall be deducted as a penalty from the bills or the security deposit.

**(S. Singh, TCS)**  
Deputy Director  
Head of Office  
Kokborok & Other Minority Languages  
Govt. of Tripura.